

Continuing Candidacy Towards Seminary and Ordination			Actions To Be Performed by		Action Completed
Steps	Actions	Candidate	District Superintendent or AA	DCOM	Date
1	Be assigned a Clergy Mentor		X		
2	Be approved Annually by Charge Conference	X			
3	Annual Interview & Approval by DCOM			X	
4	Complete and return form 117 on church support annually	X			
5	While in seminary or grad school - at the conclusion of each semester, send a copy of your transcript to the DCOM	X			
*	You must make progress toward your educational goals to be continued as a Candidate for Ministry	X			
*	As a certified Candidate you may apply for financial Aid through the Student Aid Fund and may be eligible of 50/50 tuition at UM Seminaries	X			
*	A certified Candidate who is enrolled in Seminary is eligible for insurance coverage. Contact the Conference Finance Office for information	X			
6	Service Requirement (BOD Paragraph 324.2)				
	a) Submit proposal to DCOM for Service Requirement (100 hours)	X			
	b) Complete Service Requirement	X			
	c) DCOM sends verification of completion to Registrar			X	
7	Become a Licensed Local Pastor (Elder's Track)				
	a) Attend a Local Pastor Licensing School OR Complete at least 1/3 of M Div. courses	X			
	b) Be approved for License by DCOM & renew annually			X	
*	This may be done during college and/or seminary if you desire to serve a church while pursuing your studies; you may choose to wait until commissioning to be licensed				
8	In senior year (or later) of Theological Education, apply for Commissioning	X			
	a) Contact Elder's or Deacon's Registrar for packet of materials	X			
	b) Complete all materials by the deadline given	X			
	c) Be recommended by DCOM			X	
	d) Interview with BOOM in Feb/March	X			